

VOLUNTEER DEPUTY REGISTRAR EXAMINATION

Your Name: _____ County Name: _____
Date: _____ Total Incorrect Answers: _____

Instructions

Read each question carefully and then print the letter of the correct answer next to the question.

You have been appointed as a volunteer deputy registrar in the county you live in. From the list below, choose the correct statement.

1) _____ **Who are volunteer deputy registrars appointed by?**
a. The Secretary of State
b. The Governor
c. County Voter Registrars
d. County Judges

2) _____ **When does a volunteer deputy registrar's term end?**
a. December 31 of even-numbered years
b. August 31 of odd-numbered years
c. December 31 of odd-numbered years
d. December 31 of every year

3) _____ **Which of the following is a reason why your appointment as a volunteer deputy registrar may be terminated by the appointing authority?**
a. You intentionally destroyed or physically altered a voter registration application
b. You assisted someone in completing the voter registration application
c. You have been paid for services as a volunteer deputy registrar
d. You failed to register the minimum number of voters set by your appointing authority

4) _____ **Which of the following is not a duty of a volunteer deputy registrar?**
a. Review applications for completeness
b. Determine if the applicant is actually qualified to register to vote
c. Deliver applications and receipts to the county voter registrar
d. Assist the applicant with filling out the application if requested

5) _____ **What is the waiting period for a voter's registration to become effective after submitting to the volunteer deputy registrar?**
a. The registration is effective immediately
b. Two weeks
c. 45 days
d. 30 days

7) **Which of the following is an incorrect way for a voter to make necessary name and/or address changes to his/her current voter registration?**

- a. Write a letter to the voter registrar explaining the name and/or address change
- b. Provide the name and/or address change on the back of his/her voter registration certificate and mail it to the county voter registrar
- c. Let the election workers know of the change while at the polling place
- d. Submit a new application and check the box for "change"

8) **Volunteer deputy registrars are allowed to make photocopies of completed voter registration applications. Is this statement true or false?**

- a. True
- b. False

9) **Which of the following is not a correct method for submitting completed voter registration applications to the county voter registrar?**

- a. Applications may be personally delivered by the volunteer deputy registrar
- b. Applications may be mailed by the applicant, if using a standard voter registration application
- c. Applications may be mailed by the volunteer deputy registrar
- d. Applications may be given from one volunteer deputy voter registrar to another for personal delivery

10) **As a volunteer deputy registrar, I am allowed to appoint others to assist me in registering voters. Is this statement true or false?**

- a. True
- b. False

11) **Volunteer deputy registrars must deliver completed applications to the county voter registrar. Which of the following statements is incorrect?**

- a. Applications must be delivered by 5pm on the 10th day after you receive them
- b. Applications must be delivered by 5pm on the 5th day after you receive them
- c. Failure to deliver an application in a timely manner is a criminal offense

12) **An applicant needs help filling out the voter registration application and has asked you for assistance. Is this acceptable?**

- a. Yes
- b. No

13) **Which of the following is not a qualification to register to vote?**

- a. Applicant is a United States citizen
- b. Applicant is a resident of the county
- c. Applicant is at least 17 years old
- d. If the Applicant has a prior felony conviction, the applicant has completed all phases of punishment

14) **You should always be prepared when registering people to vote. Which of the following is not on your supply list?**

- a. A receipt book or applications with a tear off receipt
- b. Pens
- c. Ballots

d. Your certificate of appointment

15) **What is the minimum age to become a volunteer deputy registrar?**

- a. 21
- b. 18
- c. None, you just have to be a registered voter
- d. 17 years and 10 months

As a volunteer deputy registrar, you must review each application for completeness. You notice an applicant did not provide his/her phone number but completed everything else. What do you do?

16) **What do you do?**

- a. Reject the application
- b. Accept the application but don't mail it to the county voter registrar
- c. Accept the application as is
- d. Advise the applicant that the county voter registrar will delay the processing of the application without the phone number

If a voter does not move to another address or is not finally convicted of a crime, his/her registration automatically renews every even-numbered year. Is this statement true or false?

17) **Is this statement true or false?**

- a. True
- b. False

18) **Which of the following actions is not a function of the voter registration application?**

- a. Request for a replacement voter registration certificate
- b. Initial request to be a registered voter
- c. Make a name change to an existing voter registration
- d. Apply to vote during the early voting period

When you are terminated as a Volunteer Deputy Registrar, which of the following items are you allowed to keep for your records?

19) **What items are you allowed to keep for your records?**

- a. Your receipt book
- b. Voter registration applications
- c. Your certificate of appointment
- d. None of the above

You have been designated as a Volunteer Deputy Registrar for only County A. May you register people from County A AND County B?

20) **May you register people from County A AND County B?**

- a. Yes, because you are a designated Volunteer Deputy Registrar in County A
- b. No, because you are not a designated Volunteer Deputy Registrar in County B