

Permit Review Checklist

Building Permit Number: _____

Applicant's Name:	Owner's Name:
Site Address, Tax #, Parcel #:	Address:
Telephone:	Telephone:

I. All development - Base Flood Elevation Data provided.

- A. The as-built Elevation Certification from a registered land surveyor or professional engineer has been submitted? Yes No
- B. The lowest floor elevation is at or above the required lowest floor elevation? Yes No
- C. Electrical, heating, ventilation, plumbing, air conditioning equipment (including duct work), and other service facilities are located above BFE or floodproofed? Yes No

II. Development in Zones A, AE, A1-A30, and AH.

- A. Solid foundation perimeter walls located below BFE:*
- 1. There are at least two (2) openings? Yes No
 - 2. Square footage of enclosed area subject to flooding _____
 - 3. Square inches of venting required _____
 - 4. Square inches per opening (multiply l by w) _____
 - 5. Number of required vents (3 above divided by 4 above) _____
 - 6. Foundation contains the minimum number of vents? Yes No
 - 7. The bottom of each opening is no higher than one (1) foot above grade? Yes No
 - 8. Any cover on openings will permit the automatic flow of floodwaters in both directions? Yes No

- B. Base Flood Elevation and/or floodway data not available or AO Zones:*
- 1. The lowest floor is at least three (3) feet above the highest adjacent grade? Yes No
 - 2. The development meets the setback requirements of the ordinance? Yes No
 - 3. If 2 above was "no", has a No-Rise Certification been submitted? Yes No
- Reviewer's Name: _____ Date reviewed: _____

- C. Floodway data are provided.*
- 1. Did this development encroach in the floodway? Yes No
 - 2. Do the actual field conditions meet the proposed actions and technical data requirements? Yes No
 - 3. If C1 was "yes", has a No-Rise Certification been submitted? Yes No
- Reviewer's Name: _____ Date reviewed: _____

III. Development in Zones V, VE, V1-V30, and VO (Coastal High Hazard Areas).

- A. Development location complies with all coastal setback requirements? Yes No
 - B. Structure is securely anchored to pilings or columns and certification by a registered, professional architect or engineer has been submitted? Yes No
- Reviewer's Name: _____ Date reviewed: _____
- C. Walls permitted below the Base Flood Elevation consist of decorative lattice work or, where permitted, are breakaway and have been certified by a registered, professional architect or engineer? Yes No
- Reviewer's Name: _____ Date reviewed: _____

Local Administrator's Signature: _____

Date : _____

To be included in the permit file