

**Workforce Solutions - Deep East Texas  
Business Services Committee Meeting Agenda  
Angelina College Technology and Workforce Development Building  
3500 South First Street  
Lufkin, TX 75904**

**FILED**  
**AT 3:22 O'CLOCK P.M.**  
**NOV 03 2018**  
AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By \_\_\_\_\_  
**12:30 P.M.**

**November 13, 2018**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

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|--|------------------------------|
| <b>I. Call to Order</b> <ul style="list-style-type: none"><li>• Verify Quorum</li><li>• Conflict of Interest</li><li>• Welcome of Guests</li></ul>   | Tyane Dietz, Chair           |
| <b>II. Discussion/Action Item:</b> Approval of Minutes – May 22, 2018  | Tyane Dietz, Chair           |
| <b>III. Public Comments</b>  | Tyane Dietz, Chair           |
| <b>IV. Information Items</b> <ul style="list-style-type: none"><li>A. Update on HDJTG Heavy Equipment Operator</li><li>B. HDJTG – Jasper ISD</li><li>C. JET Grant - Angelina College</li><li>D. JET Grant – Hudson ISD</li><li>E. Aligning Education and Employers</li></ul> | Mark Durand                  |
| <b>V. Discussion/Possible Action</b> <ul style="list-style-type: none"><li>• None</li></ul>  | Mark Durand                  |
| <b>VI. Reports</b> <ul style="list-style-type: none"><li>A. Labor Market Information</li><li>B. Workforce Center Update</li></ul>  | Mark Durand<br>Billy Reddick |
| <b>VII. Adjourn</b>  | Tyane Dietz, Chair           |

**CLOSED SESSION**

**If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.**

NOV 08 2018

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas

**Workforce Solutions - Deep East Texas  
Executive/Finance Committee Meeting Agenda  
Angelina College Technology and Workforce Development Building  
3500 South First Street  
Lufkin, TX 75904**

**November 13, 2018**

**1:30 P.M.**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

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|--|---|
| <b>I. Call to Order</b> <ul style="list-style-type: none"><li>• Verify Quorum</li><li>• Conflict of Interest</li><li>• Welcome of Guests</li></ul>   | Lisa Balty, Chair                               |
| <b>II. Discussion/Action: Approval of Minutes – September 11, 2018</b>   | Lisa Balty, Chair                               |
| <b>III. Public Comments</b>  | Lisa Balty, Chair                               |
| <b>IV. Information Items</b>   | Lisa Balty, Chair                               |
| <b>V. Discussion and Possible Action</b> <ul style="list-style-type: none"><li>a. <b>Action Item 18-28</b> Training Provider Applications</li><li>b. <b>Action Item 18-29</b> Personnel Policies and Procedures Revisions</li><li>c. <b>Open Session Action, if any, as a result of Closed Session</b></li></ul> | Tara Mosley<br>Mark Durand<br>Lisa Balty, Chair |
| <b>VI. Discussion and Acceptance of Financial Reports</b> <ul style="list-style-type: none"><li>a. <b>Financial Reports for September 2018</b><ul style="list-style-type: none"><li>• Statement of Financial Position</li><li>• Budget vs. Actual</li><li>• Grant Report</li></ul></li></ul>                     | Gini Blackwell                                  |
| <b>VII. Adjourn</b>  | Lisa Balty, Chair                               |

**CLOSED SESSION**

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FILED  
AT 3:52 O'CLOCK P.M.

NOV 08 2018

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By \_\_\_\_\_

**Workforce Solutions – Deep East Texas  
Board Meeting Agenda  
Angelina College Technology and Workforce Development Building  
3500 South First Street  
Lufkin, TX 75904**

**November 13, 2018**

**2:30 P.M.**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

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|---|-------------|
| <b>I. Call to Order</b>   | Lisa Balty  |
| • Verify Quorum   |             |
| • Conflict of Interest  |             |
| • Welcome of Guests   |             |
| <b>II. Discussion/Action: Approval of Minutes – September 11, 2018</b>                | Lisa Balty  |
| <b>III. Public Comments</b>   | Lisa Balty  |
| <b>IV. Information Items</b>  | Lisa Balty  |
| <b>V. Board Member Comments on Activity in their Respective Areas</b>                 | Lisa Balty  |
| <b>VI. Executive Director's Report</b>  | Mark Durand |
| <b>A. Contracts/Agreements</b>  |             |
| <b>B. Performance</b>   |             |
| <b>C. Contacts and Coordination Efforts</b>   |             |
| <b>D. Rules and Legislation Update</b>  |             |
| <b>E. Funding</b>   |             |
| <b>F. Other Activity and Administrative Matters not requiring action by the Board</b> |             |
| <b>G. Student Hireability Navigator</b>   |             |

**VII. Committee Reports**

**A. Business Services Committee Reports**

Tyane Dietz, Chair

**1. Committee Activity**

**B. Executive/Finance Committee**

Lisa Balty, Chair

**1. Committee Activity**

**2. Discussion/Possible Action**

**a. Action Item 18-28 – Eligibility Training Provider**

**b. Action Item 18-29 – Personal Policies Revision**

**c. Open Session Action, if any, as a result of Closed Session**

**3. Discussion and Acceptance of Financial Reports**

Gini Blackwell

**a. Financial Reports September 2018**

- Statement of Financial Position
- Budget vs. Actual
- Grant Report

**VIII. Adjourn**

Lisa Balty

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

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