FILED
12:45 O'CLOCK P M
SEP 08 2016
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By

Workforce Solutions Deep East Texas
Board Meeting Notice
September 13, 2016 at 2:30 P.M.
539 S Chestnut Ste 300
Lufkin, Texas 75901

AGENDA

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties.

Items may not be considered in the order they appear.

I. Call to Order.....James Mize
   A. Verify Quorum
   B. Conflict of Interest
   C. Welcome Guests

II. Action Item: Approval of the June 14, 2016 Minutes.....James Mize

III. Public Comments .....James Mize

IV. Information Items ..... James Mize

V. Board Member Comments on Activity in their respective areas .....James Mize

VI. Executive Director's Report (handout).....Marilyn Hartsook
   A. Contracts/Agreements
   B. Performance
   C. Contacts and Coordination Efforts
   D. Rules and Legislation Update
   E. Funding
   F. Other Activity and Administrative Matters not requiring Action by the Board

VII. Action Item: Committee Reports

   A. Executive/Finance Committee .....James Mize

      1. Discussion/Acceptance of Financial Reports
         a. May 2016
            1. Statement of Financial Position (Page 1)
            2. Budget vs. Actual (Pages 2-5)
            3. Grant Report (Page 6)

         b. June 2016
            1. Statement of Financial Position (Page 7)
            2. Budget vs. Actual (Pages 8-11)

3. Grant Report (Page 12)

c. July 2016
1. Statement of Financial Position (Page 13)
2. Budget vs. Actual (Pages 14-17)
3. Grant Report (Page 18)

2. Discussion/Possible Action
a. 16-30 Procurement Board Office (Pages 19-20)
b. 16-31 Livingston Lease Renewal (Page 21)
c. 16-32 Auditor Procurement (Handout)
d. 16-33 Renewal of Monitor contract (Handout)
e. 16-34 Annual Budget (Handout)
f. 16-39 TWC Monitoring Report (Pages 22-33)
g. 16-40 Additional Position (Page 34)
h. 16-41 Complaints and Appeals Policy (Page 35)
i. 16-42 Personnel Policy (Page 36)
j. 16-43 Line of Credit (Page 37)
k. ***Possible Closed Session Pursuant To Government Code 551.074 (a) (1)***
Discussion Regarding Employment Issues of a Confidential Nature Relevant to the Executive Director.

Open Session

Action, if any, as a result of Closed Session

B. Operations Committee.....Robert Fitzpatrick

1. Discussion/ Possible Action
a. 16-29 Training Provider Applications (Page 38)
b. 16-35 1863 Contract Approval (Handout)
c. 16-36 Goodwill Child Care Contract Approval (Handout)
d. 16-37 Child Care Quality Funds (Page 39)
e. 16-38 Child Care Policy (Pages 40-41)

VIII. Adjourn..... James Mize

Workforce Solutions Deep East Texas
Operations Committee Meeting Notice

FILED
AT 1:10 O'CLOCK P M
SEP 08 2016
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By

September 13, 2016 at 12:30 P.M.
539 S. Chestnut, Ste. 300
Lufkin, Texas 75901

AGENDA

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties.

NOTE: The Board may chose to considered items in any order

I. Call to Order.....Robert Fitzpatrick
   A. Verify Quorum
   B. Conflict of Interest

II. Action Item: Approval of the October 13,2015 Minutes .....Robert Fitzpatrick

III. Public Comments .....Robert Fitzpatrick

IV. Information Items .....Robert Fitzpatrick

V. Discussion/Possible Action:
   A. 16-29 Training Provider (Page 38).....Sarah Milligan
   B. 16-35 1863 Contract Approval (Handout).....Terry Campbell
   C. 16-36 Goodwill Child Care Contract Approval (Handout).....Terry Campbell
   D. 16-37 Child Care Quality Funds (Page 39).....Sarah Ayres
   E. 16-38 Child Care Policy (Pages 40-41).....Sarah Ayres

VI. Contractor Reports
   A. 1863 Contract Report (Page 42).....Sarah Milligan
   B. 1863 Contractor Services Report.....Maria Kassabaum
   C. Goodwill Contract Report (Page 43).....Sarah Ayres
   D. Goodwill Contractor Services Report.....Patrick Morgan

VII. Adjourn.....Robert Fitzpatrick

Equal opportunity employer/program. Auxiliary Aids and Services are available upon request to individuals with disabilities. TX Relay: English 800-735-2989 Spanish 800-662-4954 or 711

Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Notice

FILED
AT 11 O'CLOCK P M
SEP 08 2016
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By

September 13, at 1:30 P.M.
539 S. Chestnut, Ste. 300
Lufkin, Texas 75901

AGENDA

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing or any other action on any proposal submitted by an agency or individuals if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business ties.

Items may not be considered in the order they appear.

I. Call to Order ..... James Mize
   A. Verify Quorum
   B. Conflict of Interest

II. Action Item: Approval of the June 14, 2016 Minutes.....James Mize

III. Public Comments .....James Mize

IV. Information Items..... James Mize

V. Discussion/Acceptance of Financial Reports .....Terry Campbell
   A. May 2016
      1. Statement of Financial Position (Page 1)
      2. Budget vs. Actual (Pages 2-5)
      3. Grant Report (Page 6)
   B. June 2016
      1. Statement of Financial Position (Page 7)
      2. Budget vs. Actual (Pages 8-11)
      3. Grant Report (Page 12)
   C. July 2016
      1. Statement of Financial Position (Page 13)
      2. Budget vs. Actual (Pages 14-17)
      3. Grant Report (Page 18)

VI. Discussion/Possible Action:
   A. 16-30 Procurement Board Office (Page 19-20).....Terry Campbell
   B. 16-31 Livingston Lease Renewal (Page 21).....Terry Campbell
   C. 16-32 Auditor Procurement Award (Handout).....Terry Campbell
   D. 16-33 Renewal of Monitor Contract (Handout).....Terry Campbell
   E. 16-34 Annual Budget (Handout).....Terry Campbell
   F. 16-39 TWC Monitoring Report (Pages 22-33) .....Marilyn Hartsook
   G. 16-40 Additional Position (Page 34).....Marilyn Hartsook
   H. 16-41 Complaints and Appeals Policy (Page 35).....Marilyn Hartsook

I. 16-42 Personnel Policy (Page 36).....Marilyn Hartsook
J. 16-43 Line of Credit (Page 37).....Marilyn Hartsook

K. ***Closed Session Pursuant To Government Code 551.074 (a) (1)***
Discussion Regarding Employment Issues of a Confidential Nature Relevant to the Executive Director.
Open Session

Action, if any, as a result of Closed Session

Any other Action Items requiring attention due to another committee not making quorum.

VII. Adjourn ..... James Mize