

## AGENDA

### Board of Health Meeting

AT 1:58 PM  
JUL 02 2025  
AMY FINCHER  
County Clerk, County Court at Law  
Angolina County, Texas

**When: Wednesday July 9th, 2025 7:00 a.m.**

**Where: Classroom/205 Shands Building**

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGUxMDZjMDAtMjZiYi00YjI4LWJkMjgtODNjNDMyN2NmZDg2%40thread.v2/0?context=%7b%22Tid%22%3a%22b47be331-a44c-4dfb-88cb-12b914a1b9a7%22%2c%22Oid%22%3a%22d96c7722-f07f-49b7-af79-53c18a80e62c%22%7d)

[join/19%3ameeting\\_NGUxMDZjMDAtMjZiYi00YjI4LWJkMjgtODNjNDMyN2NmZDg2%40thread.v2/0?](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGUxMDZjMDAtMjZiYi00YjI4LWJkMjgtODNjNDMyN2NmZDg2%40thread.v2/0?context=%7b%22Tid%22%3a%22b47be331-a44c-4dfb-88cb-12b914a1b9a7%22%2c%22Oid%22%3a%22d96c7722-f07f-49b7-af79-53c18a80e62c%22%7d)

[context=%7b%22Tid%22%3a%22b47be331-a44c-4dfb-88cb-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NGUxMDZjMDAtMjZiYi00YjI4LWJkMjgtODNjNDMyN2NmZDg2%40thread.v2/0?context=%7b%22Tid%22%3a%22b47be331-a44c-4dfb-88cb-12b914a1b9a7%22%2c%22Oid%22%3a%22d96c7722-f07f-49b7-af79-53c18a80e62c%22%7d)

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**Meeting ID: 276 939 018 369**

**Passcode: r3ec2MS9**

- A. Welcome
- B. Public Forum
- C. Discuss and consider the approval of minutes from June 25, 2025.
- D. Discuss and consider approval of appointing Yesenia Cabral-Fletcher as the primary Contract Signing Authority and Anthony Carter as the secondary Contract Signing Authority.
- E. As per Policy 810 titled Investment Officer, discuss and consider approval of appointing Anthony Carter as the Primary Investment Officer and Kaleb Ricks as the Secondary Investment Officer.
- F. Discuss and consider approval to authorize Yesenia Cabral-Fletcher and Anthony Carter to approve Payroll and Accounts Payable transactions.
- G. Discuss and consider approval of FY26 Budget Proposal.
- H. Discuss and consider approval of a 40-hour work week instead of the current 36-hour work week for Exempt, Non-Exempt, Full-time and Temporary Employees.  
Discuss and consider approval of Policy 302, titled Compensatory Policy.
- I. Discuss and consider approval of all policies under section: Financial Policies:  
803 Classification of Employees, 804 Purchase System, 805 Supporting Documentation of Disbursement, 806 Cash Receipts and Cash Control, 807 Petty Cash, 808 Government Accounting Standards Board, 809 Travel Reimbursement, 811 ACCHD Issues Credit Card, 812 Accounts Payable.  
Discuss and consider approval of Job description status changes from Non-Exempt to Exempt for the following Job descriptions: Public Health Nurse- Director of Clinical Services, Public Health Access and Services Director, Disease Surveillance Specialist, Executive Assistant to the Administrator, Program/Project Specialist Public Health Educator, Public Health Emergency Preparedness Manager, WIC
- J. Executive Session: Pursuant to Texas Government Code Section 551.074, to deliberate the duties, evaluation, and compensation of the Interim Administrator and Full-time Administrator for FY26 Budget Planning Purposes. The Board may reconvene in open session to take any action deemed necessary.
- K. Adjourn