

NOTICE

FILED
AT 11:50 O'CLOCK A.M.
MAY 18 2018
AMY FINCHER
County Clerk, County Court at Law,
Angelina County, Texas
By MCS

THE MONTHLY MEETING OF BEULAH WATER SUPPLY CORPORATION WILL BE HELD AT 6:30 P.M.
ON MONDAY MAY 21, 2018 IN THE WATER OFFICE AT 12182 FM 58 SUITE 200 LUFKIN, TX

AGENDA

- I. CALL TO ORDER
- II. MINUTES
- III. FINANCIAL STATEMENT
- IV. OLD BUSINESS
 1. RECORD RETENTION POLICY
- V. NEW BUSINESS
 1. TARIFF MANUAL CHANGES/UPDATES
- VI. OPERATOR
- VII. OFFICE MANAGER
- VIII. ADJOURN


PRESIDENT, RANDY HERCHMAN

**Workforce Solutions - Deep East Texas
Board Meeting Agenda
Angelina County Workforce Center
210 N. John Redditt Drive
Lufkin, TX 75904**

May 22, 2018

FILED
AT 10:50 O'CLOCK AM
MAY 18 2018
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
2:30 P.M.
MCS

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

- | | |
|--|----------------------------------|
| I. Call to Order
A. Verify Quorum
B. Conflict of Interest
C. Welcome of Guests | Lisa Balty, Chair |
| II. Action Item: Ratification of Approval of Minutes – February 13, 2018 | Lisa Balty, Chair |
| III. Public Comments | Lisa Balty, Chair |
| IV. Information Items
A. Review of April 10, 2018 Meeting | Lisa Balty, Chair
Mark Durand |
| V. Board Member Comments on Activity in their Respective Areas | Lisa Balty, Chair |
| VI. Executive Director's Report (handout)
A. Contracts/Agreements
B. Performance
C. Contacts and Coordination Efforts
D. Rules and Legislation Update
E. Funding
F. Other Activity and Administrative Matters not requiring action by the Board | Mark Durand |
| VII. Committee Reports
A. Operations Committee
1. Committee Activity
2. Discussion/Possible Action
a. Action Item 18-04 – Ratification of Complaints Policy Update
b. Action Item 18-06 – Ratification of Training Provider Applications
c. Action Item 18-07 – Ratification of Work Experience and Work Activity Policy Update
d. Action Item 18-11 – Training Provider Applications | Robert Fitzpatrick, Chair |

B. Business Services Committee Reports

Tyane Dietz, Chair

1. **Committee Activity**
2. **Discussion/Possible Action**
 - a. **Action Item 18-08** – Ratification of High Demand Occupation Grant
 - b. **Action Item 18-12** – Nominations for 2018 Texas Workforce Awards

C. Executive/Finance Committee

Lisa Balty, Chair

1. **Committee Activity**
2. **Discussion/Acceptance of Financial Reports**
 - a. **Ratification of Financial Reports for January 2018**
 1. Statement of Financial Position
 2. Budget vs. Actual
 3. Grant Report
 - b. **Ratification of Financial Reports for February 2018**
 1. Statement of Financial Position
 2. Budget vs. Actual
 3. Grant Report
 - c. **Financial Reports of March 2018**
 1. Statement of Financial Position
 2. Budget vs Actual
 3. Grant Report
3. **Discussion/Possible Action**
 - a. **Action Item 18-09** – Ratification of Angelina Co. WFC Lease Extension
 - b. **Action Item 18-10** – Ratification of IT Security Policy
 - c. **Action Item 18-13** – Annual Audit
 - d. **Action Item 18-14** – Angelina County Workforce Center Lease Renewal
 - e. **Action Item 18-15** – Budget Amendment
 - f. **Possible Closed Session Pursuant to Government Code 551.074 (a)(1)**
Discussion Regarding Employment Issues of a Confidential
Nature Relevant to Executive Director Position
 - g. **Open Session Action, if any, as a result of Closed Session**
 - h. Any time-sensitive item(s) brought for action by the Executive Committee due to another Committee's inability to meet and take action
 - i. Any action on workforce center facilities or leases, needed to maintain access, safety, health, services, and financial and legal accountability, including relocation and closure.

VIII. Adjourn

Lisa Balty, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

**Workforce Solutions - Deep East Texas
Executive/Finance Committee Meeting Agenda
Angelina County Workforce Center
210 N. John Redditt Drive
Lufkin, TX 75904**

FILED
AT 10:50 O'CLOCK
MAY 18 2018
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By mcs

May 22, 2018

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| I. Call to Order
A. Verify Quorum
B. Conflict of Interest
C. Welcome of Guests | Lisa Balty, Chair |
| II. Action Item: Ratification of Approval of Minutes – January 9, 2018 | Lisa Balty, Chair |
| III. Public Comments | Lisa Balty, Chair |
| IV. Information Items
A. Review of April 10, 2018 meeting | Lisa Balty, Chair
Mark Durand |
| V. Discussion and Possible Action
A. Action Item 18-09 - Ratification of Angelina Co. WFC
Lease Extension
B. Action Item 18-10 - Ratification of IT Security Policy
C. Action Item 18-13 - Annual Audit
D. Action Item 18-14 - Angelina County Workforce Center
Lease Renewal
E. Action Item 18-15 – Budget Amendment
F. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)
Discussion Regarding Employment Issues of a Confidential
Nature Relevant to Executive Director Position
G. Open Session Action, if any, as a result of Closed Session | Mark Durand
Mark Durand
Alexander, Lankford, Hiers
Mark Durand
Mark Durand

Lisa Balty, Chair |
| VI. Discussion and Acceptance of Financial Reports
A. Ratification of Financial Reports for January 2018
1. Statement of Financial Position
2. Budget vs. Actual
3. Grant Report | Mark Durand |

B. Ratification of Financial Reports for February 2018

Mark Durand

1. Statement of Financial Position
2. Budget vs. Actual
3. Grant Report

C. Financial Reports for March 2018

Mark Durand

1. Statement of Financial Position
2. Budget vs Actual
3. Grant Report

VII. Adjourn

Lisa Balty, Chair

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AT 10:52 O'CLOCK ~~PM~~ ^{AM}
MAY 18 2018

12:30 P.M.
County Clerk, County Court at Law
Angelina County, Texas
By _____

12:30 P.M.

Angelina County, Texas

- Robert Fitzpatrick, Chair**

Robert Fitzpatrick, Chair

Robert Fitzpatrick, Chair

Robert Fitzpatrick, Chair
Tara Mosley

Tara Mosley

Tara Mosley

Chelsea Martin

Paul Dunn

Michelle Kennedy

Robert Fitzpatrick, Chair

Workforce Solutions Deep East Texas is an Equal Opportunity Employer/Program. Auxiliary aids/Services are available upon request to individuals with disabilities.
For the hearing impaired 1-800-735-2988 (voice) For Spanish 1-800-622-4954 (voice) TDD 1-800-735-2989 or 7-1-1

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Business Services Committee Meeting Agenda
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|--|---|
| I. Call to Order
A. Verify Quorum
B. Conflict of Interest
C. Welcome of Guests | Tyane Dietz, Chair |
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| II. Action Item:
A. Ratification of Approval of Minutes – November 14, 2017
B. Ratification of Action Item 18-08 – High Demand Occupation Grant | Tyane Dietz, Chair
Mark Durand |
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| III. Public Comments | Tyane Dietz, Chair |
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| IV. Information Items
A. Review of April 10, 2018 Meeting | Mark Durand |
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| V. Discussion/Possible Action
A. Action Item 18-12 Nominations for 2018 Texas Workforce Awards
1. Large Employer of the Year
2. Small Employer of the Year
3. Veteran-Friendly Employer of the Year
4. Local Employer of Excellence
5. Service to Business
6. Youth Inspiration and Career Awareness
7. Texas Rising Star Child Care Award | Mark Durand
(Attachment 1)
(Attachment 2)
(Attachment 3)
(Attachment 4)
(Attachment 5)
(Attachment 6)
(Attachment 7) |
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| VI. Reports
A. Labor Market Information
B. Workforce Center Update | Tyane Dietz, Chair
Mark Durand
Rhonda McGrath |
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| VII. Information Items | Tyane Dietz, Chair |
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| VIII. Adjourn | Tyane Dietz, Chair |

CLOSED SESSION

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