

**Workforce Solutions Deep East Texas
Board Meeting Agenda**
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/Board100824>

FILED
AT 12:00 O'CLOCK
OCT 03 2024

AMY FINCHER 2:30PM
County Clerk, County Court at Law
By Angelina [Signature] Texas

October 8, 2024

A meeting of the Deep East Texas Local Workforce Development Board will be held **October 8, 2024**, beginning at 2:30 p.m. via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detnetwork.org. Please submit Speaker Card to the following email address: info@detnetwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/Board100824>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID:521 050 618#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|--|------------------------------|
| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests | Kelli Marshall, Chair |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of Minutes – September 10, 2024 | Kelli Marshall, Chair |
| IV. Board Members Comments on Activity in their Respective Areas | All Board Members |
| V. PY'25-28 Strategic Plan Ad-Hoc Committee Appointments | Kelli Marshall, Chair |
| VI. Executive Director's Report
A. Contracts/Agreements
B. Performance
C. Contacts and Coordination Efforts
D. Rules and Legislation Update
E. Funding
F. Other Activity and Administrative Matters not requiring action by the Board | Mark Durand |

VII. Committee Reports

A. Business Services Committee

Tyane Dietz, Chair

1. Committee Activity

Information and Briefing Items

- a. 2024 Teacher Externship**
- b. Business Relations Report**

B. Executive/Finance Committee

Kelli Marshall, Chair

1. Committee Activity

Information and Briefing Items

- a. Apprenticeship Board Service Award**
- b. Tri-Agency Regional Convener Grant Information**
- c. Student HireAbility Update**

2. Discussion/Possible Action

- a. Action Item 24-25 Equal Opportunity Policy Update**

3. Open Session Action, if any, as a result of Closed Session

4. Discussion and Acceptance of Financial Reports

Maribel Soto-Mendoza

a. Financial Reports for August 2024

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

VIII. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene insuch closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Agenda**
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/ExecFin100824>

OCT 03 2024

AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By: MO 1:00 p.m.

October 8, 2024

A meeting of the Deep East Texas Local Workforce Development Board's Executive/Finance Committee will be held October 8, beginning at 1:00 p.m., via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/ExecFin100824>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 975 191 046#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|---|------------------------------|
| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests | Kelli Marshall, Chair |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of Minutes – September 10, 2024 | Kelli Marshall, Chair |
| IV. Information and Briefing Items
A. Apprenticeship Board Service Award
B. Tri-Agency Regional Convener Grant Information
C. Student HireAbility Update | Mark Durand |
| V. Discussion and Possible Action
A. Action Item 24-25 Equal Opportunity Policy Update
B. Open Session Action, if any, as a result of Closed Session | Mark Durand |

VI. Discussion and Acceptance of Financial Reports

A. Financial Reports for August 2024

Board Staff

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

VII. Discussion of issues to be brought before the Committee

Kelli Marshall, Chair

VIII. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

**Workforce Solutions Deep East Texas
Business Services Committee Meeting Agenda**
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/BusServ100724>

FILED
AT 12:00 O'CLOCK P.M.
OCT 08 2024

October 7, 2024

AMY FINCHER 3:00 PM
County Clerk, County Court at Law
Angelina County, Texas

A meeting of the Deep East Texas Local Workforce Development Board's Business Services Committee will be held October 7, 2024, beginning at 3:00 p.m. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detwork.org. Please submit Speaker Card to the following email address: info@detwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/BusServ100724>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 738 925 471#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|---|-----------------------------|
| I. Call to Order
A. Verify Quorum (Roll Call)
B. Conflict of Interest
C. Welcome of Guests | Tyane Dietz, Chair |
| II. Public Comments | Tyane Dietz, Chair |
| III. Discussion/Action Item: Approval of Minutes – May 13, 2024 | Tyane Dietz, Chair |
| IV. Information and Briefing Items
A. 2024 Teacher Externship Update
B. Business Relations Report | Mark Durand |
| V. Discussion and Possible Action
A. Open Session Action, if any, as a result of Closed Session | Tyane Dietz, Chair |
| VI. Reports
A. Business Services Report | Workforce Contractor |
| VII. Take Up Other Action As Needed | Tyane Dietz, Chair |
| VIII. Adjourn | Tyane Dietz, Chair |

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.