

**Workforce Solutions Deep East Texas
Executive/Finance Committee Meeting Agenda
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/ExecFin011624>**

January 23, 2024

1:00 p.m.

A meeting of the Deep East Texas Local Workforce Development Board's Executive/Finance Committee will be held January 23, 2024, beginning at 1:00 p.m., via hybrid meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at www.detnetwork.org. Please submit Speaker Card to the following email address: info@detnetwork.org.

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/ExecFin011624>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 214 653 579#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

Conflict of Interest Reminder: No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| I. Call to Order | Kelli Marshall, Chair |
| A. Verify Quorum (Roll Call) | |
| B. Conflict of Interest | |
| C. Welcome of Guests | |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of Minutes – November 14, 2023 | Kelli Marshall, Chair |
| IV. Information and Briefing Items | Mark Durand |
| A. Teacher Externship Grant Update | |
| B. Tri-Agency Regional Convener Report | |
| V. Discussion and Possible Action | Mark Durand |
| A. Action Item 24-01 Child Care Advisory Committee | |
| B. Action Item 24-02 WIOA Supportive Services Policy | |
| C. Action Item 24-03 Apprenticeship Board Service Award
Implementation Plan | |
| D. Action Item 24-04 Staff Plan Proposal | |

E. Action Item 24-05 Closed Session – Deliberation Regarding Executive Director Employment and Evaluation Concerning Action Item 24-05. Gov’t Code Section 551.074

F. Open Session Action, if any, as a result of Closed Session – Deliberation Regarding Executive Director Employment, Evaluation, Salary and Compensation Concerning Action Item 24-05. Gov’t Code 551.074

VI. Discussion and Acceptance of Financial Reports

A. Financial Reports for October & November 2023

Board Staff

- **Statement of Financial Position**
- **Budget vs. Actual**
- **Grant Report**

VII. Discussion of issues to be brought before the Committee

Kelli Marshall, Chair

VIII. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.