

**Workforce Solutions - Deep East Texas**  
**Operations Committee Meeting Agenda**  
**Angelina County Workforce Center**  
**210 N. John Redditt Drive**  
**Lufkin, TX 75904**

FILED  
AT 8:59 10'CLOCK A M  
JUL 03 2019  
AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By MO

**July 9, 2019**

**12:30 P.M.**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

- |   |                                  |
|---|----------------------------------|
| <b>I. Call to Order</b>   | <b>Robert Fitzpatrick, Chair</b> |
| <b>A. Verify Quorum</b>   |                                  |
| <b>B. Conflict of Interest</b>  |                                  |
| <b>C. Welcome of Guests</b>   |                                  |
| <br>  |                                  |
| <b>II. Discussion/Action: Approval of Minutes – April 9, 2019</b>   | <b>Robert Fitzpatrick, Chair</b> |
| <br>  |                                  |
| <b>III. Public Comments</b>   | <b>Robert Fitzpatrick, Chair</b> |
| <br>  |                                  |
| <b>IV. Discussion/Possible Action</b>   | <b>Board Staff</b>               |
| <b>A. Action Item 19-12 Rapid Response Policy</b>   |                                  |
| <b>B. Action Item 19-13 Non-monetary Incentives for Workforce Programs Policy</b>   |                                  |
| <b>C. Action Item 19-14 Job Search Requirement for Choices and Supplemental Nutrition Assistance Program and Employment Training (SNAP E&amp;T) Programs Policy</b> |                                  |
| <b>D. Action Item 19-15 WorkInTexas.com Registration Policy</b>   |                                  |
| <b>E. Action Item 19-16 Request for Renewal of CCS Contract (Goodwill Industries of Central East Texas)</b>   |                                  |
| <b>F. Action Item 19-17 Request for Renewal of Management and Operations of Workforce Centers Contract (Dynamic Workforce Solutions)</b>                            |                                  |
| <b>G. Open Session Action, if any, as a result of Closed Session</b>  | <b>Robert Fitzpatrick, Chair</b> |
| <br>  |                                  |
| <b>V. Sub-Recipient Reports</b>   |                                  |
| <b>A. Dynamic Workforce Solutions Report</b>  | <b>Billy Reddick</b>             |
| <b>B. Goodwill Contractor Services Report</b>   | <b>Michelle Kennedy</b>          |
| <br>  |                                  |
| <b>VI. Adjourn</b>  | <b>Robert Fitzpatrick, Chair</b> |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

Workforce Solutions Deep East Texas is an Equal Opportunity Employer/Program. Auxiliary aids/Services are available upon request to individuals with disabilities.  
For the hearing impaired 1-800-735-2988 (voice) For Spanish 1-800-622-4954 (voice) TDD 1-800-735-2989 or 7-1-1.

Workforce Solutions - Deep East Texas  
Executive/Finance Committee Meeting Agenda  
Angelina County Workforce Center  
210 N. John Redditt Drive  
Lufkin, TX 75904

FILED  
AT 5 O'CLOCK A.M.

JUL 03 2019

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By FW

July 9, 2019

2:00 P.M.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

- |       |   |                           |
|-------|---|---------------------------|
| I.    | Call to Order   | Wayne Haglund, Vice Chair |
|       | A. Verify Quorum  |                           |
|       | B. Conflict of Interest                                       |                           |
|       | C. Welcome of Guests  |                           |
| II.   | Discussion/Action: Approval of Minutes – April 9, 2019        | Wayne Haglund, Vice Chair |
| III.  | Discussion/Action: Approval of Minutes – July 11, 2019        | Wayne Haglund, Vice Chair |
| IV.   | Public Comments   | Wayne Haglund, Vice Chair |
| V.    | Information and Briefing Items                                | Mark Durand               |
|       | A. TWC Grants and Contracts                                   |                           |
| VI.   | Discussion and Possible Action                                |                           |
|       | A. Open Session Action, if any, as a result of Closed Session | Wayne Haglund, Vice Chair |
| VII.  | Discussion and Acceptance of Financial Reports                |                           |
|       | A. Financial Reports for April and May 2019                   | Gini Blackwell            |
|       | • Statement of Financial Position                             |                           |
|       | • Budget vs. Actual   |                           |
|       | • Grant Report  |                           |
| VIII. | A. Take up Other Action                                       | Wayne Haglund, Vice Chair |
| IX.   | Adjourn   | Wayne Haglund, Vice Chair |

CLOSED SESSION

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

Workforce Solutions Deep East Texas is an Equal Opportunity Employer/Program. Auxiliary aids/Services are available upon request to individuals with disabilities.  
For the hearing impaired 1-800-735-2988 (voice) For Spanish 1-800-622-4954 (voice) TDD 1-800-735-2989 or 7-1-1.

Workforce Solutions – Deep East Texas  
Board Meeting Agenda  
Angelina County Workforce Center  
210 N. John Redditt Drive  
Lufkin, TX 75904

FILED  
AT 9:00 O'CLOCK A.M.  
JUL 03 2019  
AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By MO

July 9, 2019

2:30 P.M.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

- I. **Call to Order** **Wayne Haglund, Vice Chair**
  - A. **Verify Quorum**
  - B. **Conflict of Interest**
  - C. **Welcome of Guests**
  
- II. **Discussion/Action: Approval of Minutes – May 14, 2019** **Wayne Haglund, Vice Chair**
  
- III. **Public Comments** **Wayne Haglund, Vice Chair**
  
- IV. **Information Items** **Wayne Haglund, Vice Chair**
  - A. **Nacogdoches Daily Sentinel news article on TRS Child Care Centers**
  
- V. **Board Members Comments on Activity in their Respective Areas** **All Board Members**
  
- VI. **Executive Director's Report** **Mark Durand**
  - A. **Contracts/Agreements**
  - B. **Performance**
  - C. **Contacts and Coordination Efforts**
  - D. **Rules and Legislation Update**
  - E. **Funding**
  - F. **Other Activity and Administrative Matters not requiring action by the Board**
  
- VII. **Committee Reports**
  - A. **Operations Committee Reports** **Robert Fitzpatrick**
    - 1. **Committee Activity**
    - 2. **Discussion/Possible Action**
      - a. **Action Item 19-12 Rapid Response Policy**

- b. **Action Item 19-13 Non-monetary Incentives for Workforce Programs Policy**
- c. **Action Item 19-14 Job Search Requirement for Choices and Supplemental Nutrition Assistance Program and Employment Training (SNAP E&T) Programs Policy**
- d. **Action Item 19-15 WorkInTexas.com Registration Policy**
- e. **Action Item 19-16 Request for Renewal of CCS Contract (Goodwill Industries of Central East Texas)**
- f. **Action Item 19-17 Request for Renewal of Management and Operations of Workforce Centers Contract (Dynamic Workforce Solutions)**

**B. Executive/Finance Committee**

**Wayne Haglund, Vice Chair**

- 1. **Committee Activity**
- 2. **Discussion/Possible Action**
  - a. **Action Item 19-11 Review of Annual Audit** **Alexander Lankford and Hiers**
- 3. **Open Session Action, if any, as a result of Closed Session**
- 4. **Discussion and Acceptance of Financial Reports**
  - a. **Financial Reports April and May 2019**
    - 1. **Statement of Financial Position**
    - 2. **Budget vs. Actual**
    - 3. **Grant Report**

**VIII. Adjourn**

**Wayne Haglund, Vice Chair**

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

Workforce Solutions Deep East Texas is an Equal Opportunity Employer/Program. Auxiliary aids/Services are available upon request to individuals with disabilities. For the hearing impaired 1-800-735-2988 (voice) For Spanish 1-800-622-4954 (voice) TDD 1-800-735-2989 or 7-1-1.