

**Workforce Solutions - Deep East Texas  
Business Services Committee Meeting Agenda  
Virtual Meeting**

FILED  
9:10 O'CLOCK AM  
JUL 02 2020  
AMY FINCHER  
County Clerk, County Court at Law,  
Angeline County, Texas  
By AMS

July 9, 2020

A meeting of the Deep East Texas Local Workforce Development Board's Business Services Committee will be held July 9, 2020, beginning at 2:00 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [admin@detwork.org](mailto:admin@detwork.org).

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, the Board will provide for public participation in its Committee meeting via this link, <https://bit.ly/38fnHNF>. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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|---|------------------------------------|
| <b>I. Call to Order</b><br><b>A. Verify Quorum (Roll Call)</b><br><b>B. Conflict of Interest</b><br><b>C. Welcome of Guests</b>   | <b>Tyane Dietz, Chair</b>          |
| <b>II. Public Comments</b>  | <b>Tyane Dietz, Chair</b>          |
| <b>III. Discussion/Action Item: Approval of Minutes – November 12, 2019</b>   | <b>Tyane Dietz, Chair</b>          |
| <b>IV. Information Items</b><br><b>A. Introductions of Employer Relations Specialist</b><br><b>B. Workforce Wednesday – Reopening Deep East Texas</b>   | <b>Board</b>                       |
| <b>V. Discussion/Possible Action</b><br><b>A. Action Item 20-19 Job Search Requirements</b><br><b>B. Action Item 20-20 Targeted Occupation List</b><br><b>C. Action Item 20-21 Local Employer of Excellence</b><br><b>D. Open Session Action, if any, as a result of Closed Session</b> | <b>Tyane Dietz, Chair</b>          |
| <b>VI. Reports</b><br><b>A. Business Services Initiatives</b><br><b>B. Workforce Center Update</b>  | <b>Board</b><br><b>Dynamic WFS</b> |
| <b>VII. Take Up Other Action As Needed</b>  | <b>Tyane Dietz, Chair</b>          |
| <b>VIII. Adjourn</b>  | <b>Tyane Dietz, Chair</b>          |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Section 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.

**Workforce Solutions - Deep East Texas  
Business Services Committee Meeting Agenda  
Virtual Meeting**

FILED  
AT 9:50 O'CLOCK A.M.

JUL 02 2020

AMY FINCHER  
County Clerk, County Court at Law  
By Angelina County, Texas  
2:00 P.M.

**July 9, 2020**

A meeting of the Deep East Texas Local Workforce Development Board's Business Services Committee will be held July 9, 2020, beginning at 2:00 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [admin@detwork.org](mailto:admin@detwork.org).

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Items may not be considered in the order they appear.

- |   |                                    |
|---|------------------------------------|
| <b>I. Call to Order</b><br><b>A. Verify Quorum (Roll Call)</b><br><b>B. Conflict of Interest</b><br><b>C. Welcome of Guests</b>   | <b>Tyane Dietz, Chair</b>          |
| <b>II. Public Comments</b>  | <b>Tyane Dietz, Chair</b>          |
| <b>III. Discussion/Action Item: Approval of Minutes – November 12, 2019</b>   | <b>Tyane Dietz, Chair</b>          |
| <b>IV. Information Items</b><br><b>A. Introductions of Employer Relations Specialist</b><br><b>B. Workforce Wednesday – Reopening Deep East Texas</b>   | <b>Board</b>                       |
| <b>V. Discussion/Possible Action</b><br><b>A. Action Item 20-19 Job Search Requirements</b><br><b>B. Action Item 20-20 Targeted Occupation List</b><br><b>C. Action Item 20-21 Local Employer of Excellence</b><br><b>D. Open Session Action, if any, as a result of Closed Session</b> | <b>Tyane Dietz, Chair</b>          |
| <b>VI. Reports</b><br><b>A. Business Services Initiatives</b><br><b>B. Workforce Center Update</b>  | <b>Board</b><br><b>Dynamic WFS</b> |
| <b>VII. Take Up Other Action As Needed</b>  | <b>Tyane Dietz, Chair</b>          |
| <b>VIII. Adjourn</b>  | <b>Tyane Dietz, Chair</b>          |

**CLOSED SESSION**

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Workforce Solutions Deep East Texas is an Equal Opportunity Employer/Program. Auxiliary aids/Services are available upon request to individuals with disabilities. For the hearing impaired 1-800-735-2988 (voice) For Spanish 1-800-622-4954 (voice) TDD 1-800-735-2989 or 7-1-1.

**Workforce Solutions - Deep East Texas**  
**415 S. First Street, Suite B**  
**Lufkin, TX 75901**  
**Executive/Finance Committee Meeting Agenda**  
**Virtual Meeting**

FILED  
AT 9:10 O'CLOCK A.M.  
JUL 02 2020  
AMY FINCHER  
County Clerk, County Court at Law  
Angeline County  
By MCS 3:30 p.m.

July 9, 2020

A meeting of the Deep East Texas Local Workforce Development Board will be held July 9, 2020, beginning at 3:30 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [admin@detwork.org](mailto:admin@detwork.org).

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, the Board will provide for public participation in its meeting via this link, <https://bit.ly/2CSDN40>. The Open Session portion of the meeting will be recorded and made available to the public upon request.

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Items may not be considered in the order they appear.

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|--|-----------------------------|
| <b>I. Call to Order</b><br>A. Verify Quorum (Roll Call)<br>B. Conflict of Interest<br>C. Welcome of Guests   | <b>Wayne Haglund, Chair</b> |
| <b>II. Public Comments</b>   | <b>Wayne Haglund, Chair</b> |
| <b>III. Discussion/Action: Approval of Minutes – May 11, 2020</b>  | <b>Wayne Haglund, Chair</b> |
| <b>IV. Information and Briefing Items</b><br>A. Preparation for Budget FY'21   | <b>Mark Durand</b>          |
| <b>V. Possible Action from Operations Committee (if Committee Quorum not established)</b><br>A. Action Item 20-15 Child Care Policy<br>B. Action Item 20-16 Training Provider Policy<br>C. Action Item 20-17 WIOA Policy (Assessment Instrument)<br>D. Action Item 20-18 Renewal of Workforce Contractor |                             |
| <b>VI. Possible Action from Business Services Committee (if Committee Quorum not established)</b><br>A. Action Item 20-19 Job Search Requirements<br>B. Action Item 20-20 Targeted Occupation List<br>C. Action Item 20-21 Local Employer of Excellence  |                             |

- VII. Discussion and Possible Action**  
**A. Action Item 20-22 Digital Signature Platform**  
**B. Open Session Action, if any, as a result of Closed Session** Wayne Haglund, Chair
- VIII. Discussion and Acceptance of Financial Reports**  
**A. Financial Reports for April 2020 – May 2020** Gini Blackwell  
• Statement of Financial Position  
• Budget vs. Actual  
• Grant Report
- IX. Discussion of issues to be brought before the Committee** Wayne Haglund, Chair
- X. Adjourn** Wayne Haglund, Chair

**CLOSED SESSION**

**If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.**