

**Workforce Solutions - Deep East Texas  
Executive/Finance Committee Meeting Agenda  
Angelina County Workforce Center  
210 N. John Redditt Drive  
Lufkin, TX 75904**

**FILED**  
**AT 8:56 O'CLOCK A.M.**

**SEP 05 2019**

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By fw

**1:00 P.M.**

**September 10, 2019**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

- |  |                          |
|--|--------------------------|
| <b>I. Call to Order</b>  | <b>Lisa Balty, Chair</b> |
| <b>A. Verify Quorum</b>  |                          |
| <b>B. Conflict of Interest</b>   |                          |
| <b>C. Welcome of Guests</b>  |                          |
| <b>II. Discussion/Action: Approval of Minutes – July 9, 2019</b>   | <b>Lisa Balty, Chair</b> |
| <b>III. Public Comments</b>  | <b>Lisa Balty, Chair</b> |
| <b>IV. Information and Briefing Items</b>  | <b>Mark Durand</b>       |
| <b>A. TWC Commissioners and Announcements</b>  |                          |
| <b>B. CHOICES Technical Assistance Plan</b>  |                          |
| <b>C. Child Care Services Provider Banquet</b>   |                          |
| <b>V. Discussion and Possible Action</b>   | <b>Lisa Balty, Chair</b> |
| <b>A. Action Item 19-18 Work Experience and Work Activities Policy</b>   |                          |
| <b>B. Action Item 19-19 SNAP E&amp;T Policy</b>  |                          |
| <b>C. Action Item 19-20 Renewal of Auditing Services Contract</b>  |                          |
| <b>D. Action Item 19-21 Renewal of Monitoring Contract</b>   |                          |
| <b>E. Action Item 19-22 TWC 2019 Monitoring Results</b>  |                          |
| <b>F. Action Item 19-23 WIOA Alternative Funds Plan</b>  |                          |
| <b>G. Action Item 19-24 Annual Budget</b>  |                          |
| <b>H. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)<br/>        Deliberation Regarding Executive Director's Evaluation and Employment</b> |                          |
| <b>I. Open Session Action, if any, as a result of Closed Session</b>   | <b>Lisa Balty, Chair</b> |
| <b>VI. Discussion and Acceptance of Financial Reports</b>  |                          |
| <b>A. Financial Reports for June and July 2019</b>   | <b>Gini Blackwell</b>    |
| • <b>Statement of Financial Position</b>   |                          |
| • <b>Budget vs. Actual</b>   |                          |
| • <b>Grant Report</b>  |                          |
| <b>VII. Adjourn</b>  | <b>Lisa Balty, Chair</b> |

**CLOSED SESSION**

**If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.**

**Workforce Solutions – Deep East Texas  
Board Meeting Agenda  
Angelina County Workforce Center  
210 N. John Redditt Drive  
Lufkin, TX 75904**

FILED  
AT 8:06 O'CLOCK A M

SEP 05 2019

AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
By tw

**September 10, 2019**

**2:30 P.M.**

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

**Items may not be considered in the order they appear.**

- |   |                          |
|---|--------------------------|
| <b>I. Call to Order</b>   | <b>Lisa Balty, Chair</b> |
| <b>A. Verify Quorum</b>   |                          |
| <b>B. Conflict of Interest</b>  |                          |
| <b>C. Welcome of Guests</b>   |                          |
| <b>II. Discussion/Action: Approval of Minutes – July 9, 2019</b>                      | <b>Lisa Balty, Chair</b> |
| <b>III. Public Comments</b>   | <b>Lisa Balty, Chair</b> |
| <b>IV. Information Items</b>  | <b>Lisa Balty, Chair</b> |
| <b>A. TWC Commissioners and Announcements</b>   |                          |
| <b>B. CHOICES Technical Assistance Plan (TAP)</b>                                     |                          |
| <b>C. Child Care Services Provider Banquet</b>  |                          |
| <b>V. Board Members Comments on Activity in their Respective Areas</b>                | <b>All Board Members</b> |
| <b>VI. Executive Director's Report</b>  | <b>Mark Durand</b>       |
| <b>A. Contracts/Agreements</b>  |                          |
| <b>B. Performance</b>   |                          |
| <b>C. Contacts and Coordination Efforts</b>   |                          |
| <b>D. Rules and Legislation Update</b>  |                          |
| <b>E. Funding</b>   |                          |
| <b>F. Other Activity and Administrative Matters not requiring action by the Board</b> |                          |
| <b>VII. Committee Reports</b>   |                          |
| <b>A. Executive/Finance Committee</b>   | <b>Lisa Balty, Chair</b> |
| <b>1. Committee Activity</b>  |                          |
| <b>2. Discussion/Possible Action</b>  |                          |
| <b>a. Action Item 19-18 Work Experience and Work Activities Policy</b>                |                          |

- b. Action Item 19-19 SNAP E&T Policy**
- c. Action Item 19-20 Renewal of Auditing Services Contract**
- d. Action Item 19-21 Renewal of Monitoring Contract**
- e. Action Item 19-22 TWC 2019 Monitoring Results**
- f. Action Item 19-23 WIOA Alternative Funds Plan**
- g. Action Item 19-24 Annual Budget**
- h. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)  
Deliberation Regarding Executive Director's Evaluation and Employment**

**i. Open Session Action, if any, as a result of Closed Session** **Lisa Balty, Chair**

**3. Discussion and Acceptance of Financial Reports** **Lisa Balty, Chair**

**a. Financial Reports June and July 2019**

**1. Statement of Financial Position**

**2. Budget vs. Actual**

**3. Grant Report**

**VIII. Adjourn**

**Lisa Balty, Chair**

**CLOSED SESSION**

**If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.**