

**Workforce Solutions - Deep East Texas**  
**Executive/Finance Committee Meeting Agenda**  
**Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901**  
**Virtual Meeting Link: <https://bit.ly/3jShRJa>**

FILED  
AT 11:14 O'CLOCK A.M.  
NOV 03 2021  
AMY FINCHER  
County Clerk, County Court at Law  
Angelina County, Texas  
1:30 p.m.

November 9, 2021

A meeting of the Deep East Texas Local Workforce Development Board will be held November 9, 2021, beginning at 1:30 p.m., via virtual meeting. Public Comment will be addressed at the beginning of the agenda by completion of the Speaker Card, which can be downloaded from the Board's website at [www.detwork.org](http://www.detwork.org). Please submit Speaker Card to the following email address: [info@detwork.org](mailto:info@detwork.org).

In accordance with guidance from the Texas Workforce Commission (WD Letter 28-19) dated November 19, 2019, regarding the Texas Open Meetings Act Government Code Chapter 551 allowing the use of videoconferencing as a method for conducting Board meetings, the Board will provide for public participation in the open portions of the meeting at the address listed above and this videoconference link, <https://bit.ly/3jShRJa>; the audio portion may also be accessed by calling 1-830-212-4601, conference ID: 49280158#. The Open Session portion of the meeting will be recorded and made available to the public upon request.

**Conflict of Interest Reminder:** No staff or Workforce Board member may take part in reviewing, discussing, or any other action on any proposal submitted by an agency or individuals, if that staff or Workforce Board member is an officer, employee, director, or any member of the staff or Workforce Board member's family is the same, or has direct or indirect interest in a proposal, including through family or business relationships.

Items may not be considered in the order they appear.

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| <p><b>I. Call to Order</b><br/>    <b>A. Verify Quorum (Roll Call)</b><br/>    <b>B. Conflict of Interest</b><br/>    <b>C. Welcome of Guests</b></p>                                                                                                                                                                                                  | <p><b>Wayne Haglund, Chair</b></p> |
| <p><b>II. Public Comments</b></p>                                                                                                                                                                                                                                                                                                                      | <p><b>Wayne Haglund, Chair</b></p> |
| <p><b>III. Discussion/Action: Approval of Minutes – September 14, 2021</b></p>                                                                                                                                                                                                                                                                         | <p><b>Wayne Haglund, Chair</b></p> |
| <p><b>IV. Information and Briefing Items</b><br/>    <b>A. Child Care Office Relocation Update</b></p>                                                                                                                                                                                                                                                 | <p><b>Mark Durand</b></p>          |
| <p><b>V. Discussion and Possible Action</b><br/>    <b>A. Action Item 21-28 Workforce Board Office Lease</b><br/>    <b>B. Action Item 21-29 Houston County Workforce Center Lease</b><br/>    <b>C. Action Item 21-30 Selection of Independent Auditing Services</b><br/>    <b>D. Open Session Action, if any, as a result of Closed Session</b></p> | <p><b>Board Staff</b></p>          |
| <p><b>VI. Discussion and Acceptance of Financial Reports</b><br/>    <b>A. Financial Reports for August and September 2021</b><br/>        • Statement of Financial Position<br/>        • Budget vs. Actual<br/>        • Grant Report</p>                                                                                                            | <p><b>Misty Woodard</b></p>        |
| <p><b>VII. Discussion of issues to be brought before the Committee</b></p>                                                                                                                                                                                                                                                                             | <p><b>Wayne Haglund, Chair</b></p> |
| <p><b>VIII. Adjourn</b></p>                                                                                                                                                                                                                                                                                                                            | <p><b>Wayne Haglund, Chair</b></p> |

**CLOSED SESSION**

If during the course of the meeting, any discussion of any item on the agenda should be held in closed session, the Board shall convene in such closed session in accordance with the Texas Open Meetings Act, Texas Government Code Sections 551.071 to 551.074, 551.076, 551.084, and 551.129. All final votes, actions, or decisions shall be taken in open session.