

FILED
AT 10:19 O'CLOCK A.M.
FEB 07 2025
AMY FINCHER
County Clerk, County Court at Law
Angelina County, Texas
By

**Workforce Solutions Deep East Texas
Board Meeting Agenda**
Meeting Host Location: 415 S. First Street, Suite 110B, Lufkin, TX 75901
Virtual Meeting Link: <https://bit.ly/Board021125>
Audio only: 1-830-212-4601, Conference ID: 974 175 395#

February 11, 2025

2:00PM

Public Comments: A Speaker Card must be completed and returned to info@detwork.org the day before the scheduled meeting for public comments to be addressed. Speaker Cards can be downloaded from the Board's website at www.detwork.org.

Conflict of Interest Reminder: No Workforce Board member or staff may take part in reviewing, discussing, or other action on any proposal if they are an officer, employee, director, family member, or have direct or indirect interest in that proposal.

Items may not be considered in the order they appear.

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|--|------------------------------|
| I. Call to Order | Kelli Marshall, Chair |
| A. Verify Quorum | |
| B. Conflict of Interest Reminder | |
| C. Welcome Guests | |
| II. Public Comments | Kelli Marshall, Chair |
| III. Discussion/Action: Approval of November 12, 2024 Minutes | Kelli Marshall, Chair |
| IV. Board Members Comments on Activity in their Respective Areas | All Board Members |
| V. Election of 2025 Officers | |
| VI. Executive Director's Report | Marilyn Hartsook |
| A. Contracts/Agreements | |
| B. Performance | |
| C. Contacts and Coordination Efforts | |
| D. Rules and Legislation Update | |
| E. Funding | |
| F. Other Activity and Administrative Matters not requiring action by the Board | |
| VII. Committee Reports | |
| A. Business Services Committee | Tyane Dietz, Chair |
| 1. Discussion and Possible Action | |
| a. Action Item 25-03 Apprenticeship Grant Application | |
| b. Action Item 25-04 UI Job Search Contracts | |
| c. Action Item 25-06 Target Occupations List | |

2. Reports

- a. Rural Training Lab Grant
- b. Business Services Presentation
- c. DWFS Business Services Report

B. Operations Committee

Joe Clyde Adams, Chair

1. Discussion and Possible Action

- a. Action Item 25-02 Tri-Agency Grant for Regional Conveners
- b. Action Item 25-01 Child Care Provider Holidays
- c. Action Item 25-07 DIR Application

2. Reports

- a. Regional Convener
- b. Child Care Report
- c. Workforce Report (including RESEA & NDWG)

C. Executive/Finance Committee

Kelli Marshall, Chair

1. Committee Activity

Information and Briefing Items

2. Discussion and Possible Action

- a. Election of Officers
- b. Action Item 25-09 Strategic Plan
- c. Action Item 25-05 Employee Handbook Revision
- d. Action Item 25-10 Annual Report
- e. Any other Action Items requiring attention due to other committee(s) not having quorum

3. Discussion and Acceptance of Financial Reports

Maribel Soto-Mendoza

- a. Financial Reports for October, November & December 2024
 - Statement of Financial Position
 - Budget vs. Actual
 - Grant Report

VIII. Possible Closed Session Pursuant to Government Code 551.074 (a)(1)

IX. Open Session Action, if any, as a result of Closed Session

X. Adjourn

Kelli Marshall, Chair

CLOSED SESSION

If a closed session shall take place during the course of the Executive or Board meetings, the Board shall convene in accordance with the Texas Open Meetings Act. All final votes, actions, or decisions shall be taken in open session.